**Management Company Controller (New York, NY)**: Our client, an established hedge fund with over $25 billion of AUM, is seeking a Management Company Controller to join their team in a newly rejiggered capacity. The position has been ‘upgraded’ due to the firm’s growth and success.   This new hire will play an integral role in the continued growth and establishment of “best in class” practices.   This is an excellent opportunity to join one of the most reputable funds and help implement new policies and procedures.

Key Points:

* Organization is stable with sticky money and growing assets
* The group is looking for a leader, offering this new hire a platform to demonstrate their knowledge and have visibility to senior management
* Firm offers a tremendous quality of life coupled with autonomy
* Individual will be given the opportunity to lead projects, manage junior staff, and help drive initiatives internally

Responsibilities:

* Review the preparation of financial statements (balance sheet, income statement, statement of cash flow and Statement of Changes in Shareholder Equity); review assets, expense, liabilities, revenue entries
* Oversee the books and records of the General Partner (GP) and Management Company; prepare monthly reporting to the partners of the GP
* Coordinate the capital activity of the Management Company; prepare expense budgeting
* Perform the allocations of hedge fund incentives among GPs and their partners; assist in all HR-relate duties such as compensation administration, deferred compensation arrangement calculations, hiring/terminations and benefits
* Review monthly management reports, accompanying schedules and worksheets; maintain and improve the Microsoft GP accounting system, effectively discussing and searching for issues with the controller and the firm’s outside consulting firm (implement new processes as necessary)
* Prepare monthly/quarterly dashboards and board meeting packages; review subsidiary accounts by verifying, allocating, posting and reconciling transactions (investigate and resolve discrepancies as necessary)
* Assist with external audits and collaborate with tax professionals
* Train and oversee Corporate Staff Accountants; plan and lead various accounting projects

Qualifications:

* 10+ years of relevant experience in both public and private accounting within the financial services field; bachelors degree in accounting and CPA is required
* Person must have current management company accounting experience.
* Strong interpersonal and collaborative skills with the ability to generate creative solutions; comfortable working in a collaborative team environment
* This person should have a high level of integrity and professionalism; CPA is a plus
* Strong understanding of GAAP; working knowledge in Microsoft GP; advanced Excel skills
* Must be comfortable communication with various levels of management and efficiently working on time sensitive projects
* Senior management loves visuals so someone that can manipulate data and create charts and graphs in Excel would be very well received